



**METHODIST
INSURANCE**
MAKING IT COUNT

Terms and conditions

150th Celebratory Awards

The following terms and conditions (“**Rules**”) govern your participation in the Methodist Insurance Company 150th Celebratory Awards (“**Awards**”), promoted by Methodist Insurance PLC, registered in England at Benefact House, 2000 Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW with registered company number 6369 (“**Methodist Insurance Company**”).

In these Rules the terms “we”, “us”, “our” and “ours” mean Methodist Insurance Company and the terms “you”, “your”, and “yours” mean the person submitting any content or other material to our servers or by post under these Rules.

Before submitting any application for entry into the Awards, we strongly advise that you read these Rules carefully. Failure to comply with these Rules could lead to your disqualification without reasons being given or opportunity for challenge.

- 1.** The Awards are open to any Methodist place of worship located in the United Kingdom. Entries must be completed and submitted by an individual who is authorised to act on behalf of the Methodist place of worship entering the Awards.
- 2.** Anyone associated in any way with the Awards (whether (a) an employee of Methodist Insurance Company or its holding or subsidiary companies; (b) employees of agents or suppliers of Methodist Insurance Company; or (c) its holding or subsidiary companies, who are professionally connected with the Awards or its administration; or members of the immediate families or households of (a) and (b) or otherwise) shall not be entitled to enter.
- 3.** All information detailing how to enter the Awards forms part of these Rules. Submission of an application form will be taken to mean acceptance of these Rules and that you are agreeing to be bound by these Rules.
- 4.** Entries for the Awards can be submitted until **23:59 on Friday 29 July 2022**. Only one entry may be submitted for each individual Methodist place of worship. No purchase is necessary. We reserve all rights to disqualify you if your conduct is contrary to the spirit or intention of the Awards.
- 5.** Entries must be submitted using the official application form, which must be completed fully and include contact details. A hard copy of the form is included in the February 2022 special edition of Dialogue newsletter, and once completed should be returned to FREEPOST METHODIST. An electronic version is available online at www.methodistinsurance.co.uk/150awards where entries are captured automatically. The form can also be downloaded from the website to print and mail to us via the FREEPOST METHODIST address or emailed to 150awards@micmail.com Please note entries will not be returned.

6. Your entry must reach us by **23:59** on **Friday 29 July 2022** (either online, by email or by post). Late, lost, mislaid, damaged in transit, illegible, incomplete, defaced or corrupt entries regardless of cause, including, for example, as a result of any postal failure, equipment failure, technical malfunction, systems, satellite, network, server, computer hardware or software failure of any kind will not be accepted. No responsibility can be accepted for lost entries and proof of posting or transmission will not be accepted as proof of receipt of entry to the Awards. Entries must not be sent through third parties or agencies.
7. Photographs can be submitted to accompany an entry and must be taken with a standard camera or smartphone. Photo submissions must be no larger than 10 MB in size in total.
8. Entries must be made with the express permission of those featured or whose work is featured, as set out in the application form, and they must review and agree to these terms and conditions before the entry is submitted. This extends to subjects captured in any accompanying photograph.
9. It is your responsibility to ensure that any content submitted in the application has the full backing of your place of worship and does not infringe the copyright of any third party. By entering the Awards you warrant that submissions in the application form constitute your own work and you own any copyright that applies to it. By entering you agree to Methodist Insurance Company using your content for its promotional purposes.
10. Copyright in all entries for these Awards remains with the respective entrants. However, each entrant agrees to grant Methodist Insurance Company a non-exclusive, worldwide, irrevocable licence, for the full period of any intellectual property rights in the Awards entry and any accompanying materials, to use, display, publish, transmit, copy, edit, alter, store, re-format and sub-licence the Awards entry and any accompanying materials in order to feature any of the submitted entries in any of Methodist Insurance Company's publications, websites and/or other promotional material.
11. Once the Awards have closed, using the eligibility criteria set out in these Rules, Methodist Insurance Company will shortlist eligible submitted entries for the Methodist Insurance Company judging panel to review and select 15 Winners (as defined below) of the Donation (as defined below). The judging panel will be comprised of representatives from Methodist Insurance Company and other experts.
12. The judging panel will consider all eligible submitted entries and will determine the Winners of the Awards, based on the following criteria:
 - Making it count – how will the initiative improve the community it serves, how will the award be invested and what will be the long-lasting impact?
 - Inspirational - will your initiative inspire other places of worship?
13. The decision of the judging panel (acting reasonably) will be final and no correspondence will be entered into.
14. There will be 15 "Winners," each receiving a £1,500 donation ("**Donation**"). Together these winning entries will constitute the "**Winners**" and each a "**Winner**" of the Awards. The Donations will be awarded to the Methodist place of worship and Winners will be announced on or before **31 October 2022**.
15. The initiative detailed in the application form must be the beneficiary of the Donation. This can include the place of worship itself or a community project associated with the place of worship.
16. Each Donation is non-transferrable, not negotiable and cannot be replaced if lost or stolen or not taken up for any reason.
17. Each Winner will be contacted by phone on the number provided on your application form following the judging panel's decision and will be notified that they are a Winner before 31 October 2022.
18. Each Donation will be paid directly to each Winner (being the Methodist place of worship) by BACS payment or cheque sent by secure mail to the address provided on your application form.
19. The Winners will be announced on Methodist Insurance Company's website, social media and via email on or before 31 October 2022 and published in the autumn 2022 edition of Dialogue newsletter. We will publish:
 - name and location of the Winning Methodist places of worship;

- name, location and details of the initiative that will benefit from the Donation;
 - 300 words and pictures submitted as part of your application; and
 - details of the Donation.
- 20.** The Winners may be required to take part in publicity with Methodist Insurance Company. A representative or representatives of each Winner should be available for a telephone interview to provide further details on the Methodist place of worship, how they intend to spend the Donation and the impact that the initiative will have on its beneficiaries. Information obtained during the telephone interview will be used to announce the Winners on Methodist Insurance Company's website and social media pages and by email and for any PR and marketing initiatives undertaken by Methodist Insurance Company in relation to the Awards. The name of the Winner's representative and any quote they provide during interview may also be used.
- 21.** Winners agree that Methodist Insurance Company may use the name of the place of worship, image and details supplied on the application form to announce the Winners of the Awards and for any other reasonable and related promotional purposes. You further agree to participate in any reasonable publicity required by Methodist Insurance Company.
- 22.** Nothing in these Rules shall limit liability for death or personal injury caused by our negligence, for fraudulent misrepresentation or for any other liability that cannot be excluded under applicable law. Except as provided above and provided that this clause will not operate as to enable us to refuse to pay or distribute any donations to those adjudged as Winners, we hereby exclude all liability of any nature or however arising (including where due to our negligence) to you or any other person in respect of the Awards, including without limitation, any claim you may seek to bring in respect of the loss of a chance should your postal entry not reach us, you being unable to upload your entry to our servers for any reason via our website or email; or for the loss of a chance to establish or enhance any reputation you may claim to have. Neither Methodist Insurance Company nor its agents and suppliers who administer the Awards shall be liable for any failure to comply with its obligations where the failure is caused by something outside its reasonable control. Such circumstances shall include, but not be limited to weather conditions, fire, flood, hurricane, strike, industrial dispute, war, hostilities, political unrest, riots, civil commotion, inevitable accidents, unanticipated legislation or any other unforeseen circumstances. Except as provided above, in no event shall Methodist Insurance Company's (or its agents and suppliers who administer the Awards) liability to you, however arising, in respect of any Awards exceed the sum of £100.
- 23.** All entrants will be able to access Methodist Insurance Company's privacy policy at **www.methodistinsurance.co.uk/privacy-policy**
- 24.** We reserve the right to amend these Rules at our entire discretion without notice to you, although any such amendments will be posted on Methodist Insurance Company's website **www.methodistinsurance.co.uk/150awards** as soon as practicable. No variation of these Terms and Conditions shall be valid unless in writing signed by the Promoter. We additionally reserve the right to change the judging panel or cancel the Awards without liability to you should we consider it necessary to do so. No correspondence will be entered into.
- 25.** Each of the paragraphs of these Rules operate separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.
- 26.** These Rules are governed by English law and the English courts shall have exclusive jurisdiction to hear any dispute (including non-contractual disputes) or matter arising under or in connection with these.
- 27.** If you have any queries regarding these Rules, please email **150awards@micmail.com**

Methodist Insurance PLC (MIC) Reg. No. 6369. Registered in England at Benefact House, 2000 Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW, United Kingdom. MIC is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Firm Reference Number 136423.

Privacy Notice

Your privacy is important to Methodist Insurance Company. Methodist Insurance Company collect your personal information that you provide on provision of details pursuant to your application form for the Donation. This information may include basic personal details such as name, address and email together with details about the initiative that you require funding for (including personal details such as names of individuals involved in the initiative and any additional details that you provide as part of the entry process).

The Awards are administered by Ecclesiastical Insurance Office PLC registered in England at Benefact House, 2000 Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW, with company number 24869 ("**EIO**").

Methodist Insurance Company and EIO shall each act as a separate data controller in respect of your personal information.

EIO may need to share your personal information with its external copywriters to undertake the promotional activities referred to in the Rules above. EIO will contact you prior to sharing your personal information.

Methodist Insurance Company and EIO will process your personal information in accordance with the applicable data protection law and may use your personal information to process your application and/or to require additional information as part of the application process and/ or to provide you with an update as to whether the Donations have been given under the application process. Methodist Insurance Company and EIO shall process your personal data on the legal basis that the processing is necessary for Methodist Insurance Company and EIO's legitimate business need to promote and administer the Awards and your participation in the Awards via the submission of your application form.

It is your responsibility to ensure and confirm that: (a) you have told the organisation that you are representing about the Awards and how Methodist Insurance Company and EIO will use personal information as set out in this Privacy Notice, these Rules and their respective Privacy Policies (referenced below); and (b) you have obtained the consent of any of the individuals involved about these arrangements and that they may be contacted by Methodist Insurance Company or EIO as detailed in these Terms and Conditions.

You have the right to request a copy of all the personal information Methodist Insurance Company and EIO holds about you in a Subject Access Request in writing to Methodist Insurance Company's Data Protection Officer, at Benefact House, 2000 Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW or by email at **compliance@micmail.com** or EIO's Data Protection Officer, at Benefact House, 2000 Pioneer Avenue, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW or on 01452 528190 or by email at **compliance@ecclesiastical.com**. Both Methodist Insurance Company and EIO will take all reasonable steps to confirm your identity before providing you with details of any personal information that it may hold about you.

For further information on how Methodist Insurance Company manages data responsibly, including for fraud prevention, please refer to the Privacy Policy at **www.methodistinsurance.co.uk/privacy-policy** or contact the Data Protection Officer as stated above.

For further information on how EIO manages data responsibly, including for fraud prevention, please refer to the Privacy Policy at **www.ecclesiastical.com/documents/privacy-policy.pdf** or contact the Data Protection Officer as stated above.

Methodist Insurance Company and EIO reserves their right to change this Privacy Notice and their respective Privacy Policies from time to time, for example to keep it up-to- date and compliant with legal requirements.