

METHODIST INSURANCE

Risk Calendar

Key dates through the year to help you look after and protect your church and those who use it



JANUARY

Water pipes and heating

Check that your water pipes are lagged, the stopcock is clearly labelled, and your heating system has been serviced by a registered engineer.

www.methodistinsurance.co.uk/heating-systems



FEBRUARY

Health and safety

Review your health & safety arrangements to ensure they remain adequate and are compliant with relevant legal requirements.

www.methodistinsurance.co.uk/healthandsafety



MARCH

Electrical wiring

Check that electrical systems have been inspected by a qualified electrician within the last five years and all portable appliances have been tested.

www.methodistinsurance.co.uk/electricalsafety




APRIL

Safeguarding

As Easter activities hop into the diary, review arrangements to protect your younger and more vulnerable participants and volunteers.

www.methodistinsurance.co.uk/safeguarding



MAY

Fetes and events

Review arrangements to ensure everyone has a great time and remains safe.

www.methodistinsurance.co.uk/events



JUNE

Church security

Open your church during the day and lock it at night, lock valuables in a secure area and remove anything that could aid an arson attack.

www.methodistinsurance.co.uk/security




JULY

Lightning protection

Check your lightning conductor tape annually and repair breakages. Ensure your lightning protection system has been inspected in the last four years.

www.methodistinsurance.co.uk/lightning



AUGUST

Slips and trips

Review your arrangements to tackle slip and trip hazards indoors and outside.

www.methodistinsurance.co.uk/slipsandtrips



SEPTEMBER

Darker evenings

Review situations where people work alone and ensure adequate precautions are in place to protect them.

www.methodistinsurance.co.uk/personalsafety



OCTOBER

Bad weather

Check pipes and lag where necessary, clear fallen leaves from pathways, ensure trees are safe, and clear roof valleys and gutters of debris.

www.methodistinsurance.co.uk/coldweather



NOVEMBER

Fire risk assessments

Review your fire risk assessment. It is important to do this on an annual basis and is a legal requirement.

www.methodistinsurance.co.uk/firesafety



DECEMBER

Merry Christmas

Review your safety and escape procedures. Check all Christmas lights, power cables, extension leads and precautions for candles and extra equipment.

www.methodistinsurance.co.uk/risk-management

For further advice and guidance, consult with your risk surveyor, call our risk helpline on **0345 600 7531** (open 09:00 – 17:00 Monday to Friday except bank holidays) or visit: www.methodistinsurance.co.uk/risk-management